

PRIHATIN Economic Stimulus Package:
Application Procedures

The PRIHATIN Additional Economic Stimulus Package (PRIHATIN Tambahan) as announced by YAB Prime Minister Tan Sri Muhyiddin Yassin on 6 April 2020 introduces measures relating to employment and businesses.

To alleviate information overload, this guideline includes step-by-step methods complete with relevant links and downloadable forms for your convenience. A brief explanation is included if application is not required.

FOR EMPLOYERS	
SCHEME	DESCRIPTION
WAGE SUBSIDY PROGRAMME (SOC SO)	<p>Application can be made through http://prihatin.perkeso.gov.my/ beginning 9 April 2020. Deadline to submit application is 15 September 2020, or subject to remaining funds allocated or any decision by the Government.</p> <p>Prepare the following:</p> <ol style="list-style-type: none"> 1. Employer's Bank Statement (front page of bank statement only); 2. Business Registration Number as registered in the opening of the bank account as in (a) above [Download BRN Form]; 3. A copy of SSM / ROS / ROB / professional, scientific or technical authority bodies registration / registration license; 4. PSU50 Declaration Statement; 5. Supporting documents such as financial statements or sales reports which have been certified by the management or other relevant documents; **Note: Supporting documents required for businesses with 76 employees and above 6. Fill up the list of employees concerned at List of Employees Form. <p>Checking Status of Application:</p> <ol style="list-style-type: none"> a) Employers will be informed through email. b) List of employers whose applications have been approved will be displayed on https://eiscentre.perkeso.gov.my c) Employers can also check via online by clicking here. <p>Note:</p> <p><i>Payment will be credited into the Employer's Account within 7 to 14 days from application date of approval.</i></p> <p><i>The employer is required to submit for the first claim of WSP only, whilst for the second and the next claim, the employer shall be responsible to report to SOC SO of any changes within fourteen (14) days.</i></p> <p>Please click here for more details on this scheme.</p>

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<p>EMPLOYMENT RETENTION PROGRAM (SOC SO)</p>	<p>The Employment Retention Program (ERP) is applicable for employees who have been instructed to take no paid leave by their employers. Application must be made by employers on behalf of their employees.</p> <p>Application Method</p> <ol style="list-style-type: none"> 1. Beginning 13 April 2020, ERP online application can be made through https://prihatin.perkeso.gov.my/home.html <ol style="list-style-type: none"> a) Any ERP application made through erpc19@perkeso.gov.my will no longer be accepted after 13 April 2020. b) Any application that has been submitted to erpc19@perkeso.gov.my before 13 April 2020, will be processed as normal. No new application is needed.
<p>LHDN DEFERMENT</p>	<p>CP204 Payments</p> <ul style="list-style-type: none"> • Deferment of monthly tax instalments CP204 (income tax estimates) to all SMEs based on IRBM's record for 3 months beginning April 2020 to June 2020 is automatic. • Companies related to the tourism industry (including SMEs) will be eligible for a deferment of CP204 payment for 6 months beginning April until September 2020. <p>CP500 Payments</p> <ul style="list-style-type: none"> • Deferment of CP500 (income tax estimates for other than company) payments will be also given automatically to eligible taxpayers (including SMEs) based on payment records with IRBM. • Payments can be deferred starting from April to June 2020 • The months eligible for deferment are March and May 2020. <p>Please click here for more details on FAQs relating to Tax Matters During MCO.</p>
<p>SSM EXTENSION OF TIME FOR LODGEMENT OF FINANCIAL STATEMENTS</p>	<ul style="list-style-type: none"> • A 3 month extension will also be granted for the lodgement of financial statements for companies with financial year ending 30 September to 31 December 2019. • An EOT application for the circulation and lodgement of financial statements can only be made by sending the application through email to eot@ssm.com.my. • No fees imposed

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	<p><i>(Please copy this email format below and complete all required particulars. Do not attach any document in your email)</i></p> <p style="text-align: center;">Extension of Time – Circulation and Lodgement of Financial Statements</p> <ul style="list-style-type: none"> • Company Name: • Company Number: • Financial Year End: • Expiry/last date for Financial Statements (FS) circulation: • Expiry/last date for FS lodgement: • FS circulation date after Covid-19 Initiative (90 days extension): • FS lodgement date after Covid-19 Initiative (90 days extension): • Name of company secretary: • License No/ Membership No.: • SSM Practicing Certificate No: <p>For more details, click here or click here for FAQ.</p>
MORATORIUM OF SUBMISSION OF STATUTORY DOCUMENTS TO SSM	<ul style="list-style-type: none"> • SSM will automatically grant a moratorium of 30 days from the end of the MCO period for companies to lodge all affected statutory documents. • Affected companies and limited liability partnerships do not need to apply for the moratorium. • No late lodgement fee will be imposed during the 30 days moratorium. • Examples of documents: <p>All mandatory submission of statutory documents, including but not limited to:</p> <ol style="list-style-type: none"> a) Submission of Annual Returns; b) Submission of Financial Statements; c) Updating of shareholder information; d) Updating information on changes of Directors and Officers; e) Updating of registered or business address.
EMPLOYEES PROVIDENT FUND (EPF)	<ul style="list-style-type: none"> • The Employees Provident Fund (EPF) is introducing its Employer Advisory Services (EAS) beginning 15 April 2020 to provide customised advisory support for employers, specifically with regards to the employers' portion of EPF contributions (deferral of payments, restructuring and rescheduling of employer contributions) during the current economic downturn. • Details of the EAS have yet to be announced and further updates will be provided when information is available.
HRDF LEVY EXEMPTION	<ul style="list-style-type: none"> • No application for the exemption is required as all HRDF registered employers will automatically be exempted from paying the HRDF levy for six months.

FOR EMPLOYEES	
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EMPLOYMENT INSURANCE SYSTEM (EIS)	<p>Application must be made within 60 days from date of lost of employment.</p> <p>Application method</p> <ol style="list-style-type: none"> 1. Prepare the following documents: <ol style="list-style-type: none"> a. A copy of your NRIC; b. A copy of the proof of Loss of Employment e.g. Termination Letter (including Voluntary Separation Scheme, Mutual Separation Scheme or anything similar); c. A copy of pay slip for the last 6 months from date of retrenchment d. A copy of bank statement 2. Prepare the Supporting Documents (if applicable): <ol style="list-style-type: none"> a. A copy of Police Report (example: sexual harassment, coercion etc); b. A copy of order given by employer for dangerous works that are not in the work scope as provided in the contract; c. Others : kindly state (relevant documents associated with the case) 3. Apply for the Employment Insurance System here. <p><i>Note: Payment will be made via electronic bank transfer.</i></p>
i-LESTARI (EPF)	<p>Members can submit their application starting 1 April 2020 and payments will commence from May 2020.</p> <p>Withdrawal Method</p> <ol style="list-style-type: none"> 1. Online via e-Pengeluaran in i-Akaun web* (Member). 2. By email: Scan and submit your application along with the supporting documents mentioned below via email to ilestarimohon@epf.gov.my: <ol style="list-style-type: none"> i. Completed application form verified with your left/right fingerprint OR signature ii. A copy of your NRIC (front and back) iii. A copy of your passport (for non-Malaysian members) iv. A copy of bank book/statement of an ACTIVE savings/current account bearing your name

SCHEME	DESCRIPTION
	<p>3. By Post: Send your application along with the supporting documents mentioned below via post/registered post/courier:</p> <ol style="list-style-type: none"> i. Completed application form verified with your left/right fingerprint OR signature ii. A legible copy of your NRIC (front and back) iii. A copy of your passport (for non-Malaysian members) iv. A copy of bank book/statement of an ACTIVE savings/current account bearing your name <p>The above documents must be mailed to: Kumpulan Wang Simpanan Pekerja, Beg Berkunci No 220, Jalan Sultan 46720 Petaling Jaya.</p> <p>Note: Please add (UP : i-Lestari) on the face of the envelope.</p> <ul style="list-style-type: none"> ● Manual application via methods (2) and (3) will take a longer time to be processed. ● Members who are non-Malaysian citizens can only apply using methods (2) and (3). <p><i>*Service for i-Lestari withdrawal is not available in the mobile app</i></p> <p>Visit https://www.kwsp.gov.my/faq-i-lestari#Basic for more info.</p>